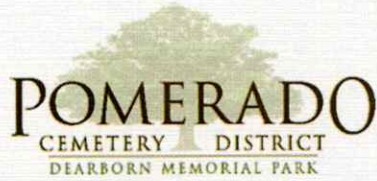


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14361 Tierra Bonita Road, Poway, CA 92064
Phone (858) 748-5760 | Fax (858) 748-5824
Email: admin@dearborncemetery.com | Website: www.dearborncemetery.com
General Manager | Carrie Perryman

Board of Trustees | James Lyon, President | Kevin Haupt, Vice President | Denise Polito, Secretary

MINUTES

Regular Board Meeting

August 28, 2024

1. Call to order / Roll Call

The regular meeting of the Board of Trustees of the Pomerado Cemetery District was called to order at 3:07 p.m. by Board President, James Lyon.

Attendance

Members Present Board President, James Lyon, and Board Vice President, Kevin Haupt, and Board Secretary, Denise Polito

Members Absent: None

District Staff Present: General Manager, Carrie Perryman

2. Public:

Guest(s): None

Correspondence: Letter from Cindy Gompper Graves

3. Minutes

The Board read the minutes of the special meeting dated July 18, 2024.

Board Action: MOTION – Board Secretary, Denise Polito moved, “To approve the special meeting minutes dated July 18, 2024, as presented” Board Vice President, Kevin Haupt, seconded the motion. Motion carried unanimously.

The Board read the minutes of the regular meeting dated July 24, 2024.

Board Action: MOTION – Board Secretary, Denise Polito moved, “To approve the regular meeting minutes dated July 24, 2024, as presented” Board Vice President, Kevin Haupt, seconded the motion. Motion carried unanimously.

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4. Trustee Discussion, Questions, Comments, and Reports

A letter from Cindy Gompper Graves was received on behalf of the entire Gompper family to express their appreciation for relocating the signs placed near their family plots.

CONTINUED BUSINESS

5. Capital Planning

a) Cemetery Expansion

On August 26, 2024, Jim Lyon and Carrie had a meeting with City of Poway Planner Stan Donn to discuss the proposed cemetery expansion and the application process for the Administrative Clearing Permit. On Wednesday, August 28, 2024, Jim Lyon met with the city planning department to further discuss the requirements for expansion in high fire areas. The staff provided useful information as the plans for cemetery expansion continue.

b) Residence

The revisions to the Landscape Plan resubmittal are in progress.

NEW BUSINESS

None

CEMETERY OPERATIONS

6. Monthly Report

a) Personnel - No report.

b) Carrie informed the board that there have been complaints from the public regarding our Rules and Regulations concerning the removal of the small flags from graves.

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BUSINESS REPORT

7. Financial and Interment Report for July 2024.

- Deposit Permit: Total Revenue for July 2024 \$ **49,406.51**
- The funds were disbursed as follows:
- San Diego County Treasury:
 - Capital Outlay \$ 1,400.00
 - General Fund \$ 39,264.51
 - Endowment \$ 7,132.00 a public trust fund with Stifel, Nicolaus & Company.
 - Pre-Need Income \$ 1,610.00 to Wells Fargo Bank.
- Warrant for September 2024 was signed in the amount of \$ **100,000.00**.
 - Interments for July – 11

Board Action: MOTION – Board Secretary Denise Polito, moved, “To approve the financial and interment reports as presented; and the deposit permit for July 2024 to the San Diego County Treasury and Wells Fargo Bank.” Board Vice President, Kevin Haupt, seconded the motion. Motion carried unanimously.

ADJOURNMENT

8. Next Scheduled Board Meeting

The next regular board meeting is scheduled for Wednesday, September 25, 2024, at 3:00 pm.
Meeting Adjourned.

I certify that a quorum was present. I hereby certify that the foregoing is a true and correct copy of the Board of Trustees Meeting held Wednesday, August 28, 2024.



Denise Polito/Board Secretary



Kevin Haupt /Board Vice President

Date: 9-25-2024