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General Manager | Carrie Perryman

Board of Trustees | James Lyon, President | Robert Thomas, Vice President | Denise Polito, Secretary

MINUTES

Regular Board Meeting

June 28, 2022

1. Call to order / Roll Call

The regular meeting of the Board of Trustees of the Pomerado Cemetery District was called to order at 3:05 p.m. by Board President, James Lyon.

Attendance

Members Present	Board President, James Lyon and Board Vice President, Robert Thomas,
Teleconference:	Board Secretary, Denise Polito
Members Absent:	None
District Staff Present:	General Manager, Carrie Perryman
Public:	
Guest(s):	None
Correspondence:	None

2. Approve Agenda as posted or as amended.

Board Action: MOTION – Board Secretary, Denise Polito moved, “To approve the agenda as presented.” Board Vice President, Robert Thomas, seconded the motion. Motion carried unanimously.

3. Minutes

The Board read the minutes of the special meeting dated May 18, 2022.

Board Action: MOTION – Board Vice President, Robert Thomas moved, “To approve the special meeting minutes of May 18, 2022, as presented” Board Secretary, Denise Polito seconded the motion. Motion carried unanimously.

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The board read the minutes of the regular meeting dated May 25, 2022.

Board Action: MOTION – Board Secretary, Denise Polito moved, “To approve the regular meeting minutes of May 25, 2022, as presented.” Board Vice President, Robert Thomas, seconded the motion. Motion carried unanimously.

4. Trustee Comments and Reports

No report.

CONTINUED BUSINESS

1. Front Entry Project

Carrie reported that all pending items on the Front Entry Project have been completed, and final approvals were received from the City of Poway.

A report on the Progress Payments made to **Grahovac Construction Company** and a Change Order Summary was provided to the board. There was a review of Change Order #14 regarding the stockpile. After further discussion, the following motion was made.

Board Action: MOTION – Board Vice President, Robert Thomas moved, “To approve the Change Order #14 for \$12,801.11” Board Secretary, Denise Polito seconded the motion. Motion carried unanimously.

2. Well Project

Carrie informed the board that the electrical and pump equipment for the well project has been ordered. Delivery of all equipment is expected over the next two weeks. To help reduce the cost of the project, cemetery staff completed over 1100 feet of electrical and irrigation trenching. **Fain Drilling and Pump Company** is scheduled to mobilize on Wednesday, June 29, 2022, to begin installation of the well system.

NEW BUSINESS

- None

CEMETERY OPERATIONS

1. Personnel

None

2. Discussion Items

None

BUSINESS REPORT

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1. Financial and Interment Report for May 2022.

- Deposit Permit: Total Revenue for May 2022 \$ **63,196.06**
- The funds were disbursed as follows:
 - San Diego County Treasury:
 - Capital Outlay \$1,600.00
 - General Fund \$44,336.06
 - Endowment \$7,600.00 a public trust fund with Stifel, Nicolaus & Company.
 - Pre-Need Income \$ 9,660.00 to Wells Fargo Bank.
- Warrant for July 2022 was signed in the amount of \$ **103,000.00**
- Interments for May - 7

Board Action: MOTION – *Board Vice President, Robert Thomas moved, "To approve the financial and interment reports as presented; and the deposit permit for May 2022 to the San Diego County Treasury and Wells Fargo Bank." Board Secretary, Denise Polito seconded the motion. Motion carried unanimously.*

ADJOURNMENT

1. Next Scheduled Board Meeting

The next regular board meeting is scheduled for Wednesday, July 27, 2022, at 3:00 pm.
Meeting Adjourned.


Denise Polito/Board Secretary

Date: 7-28-2022



Robert Thomas /Board Vice President

I certify that a quorum was present. I hereby certify that the foregoing is a true and correct copy of the Board of Trustees Meeting held Tuesday, June 28, 2022.