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General Manager | Carrie Perryman

Board of Trustees | James Lyon, President | Robert Thomas, Vice President | Denise Polito, Secretary

PUBLIC NOTICE

THE REGULAR MEETING OF THE BOARD OF TRUSTEES

**January 25, 2023
3:00 p.m.**

The next regular meeting will be held at the District Office. The Board of Trustees cordially invites the public's participation in all district meetings. If you plan to attend, please show up a few minutes early and sign in. If you wish to bring an issue before the Board for "action" please complete a "*Public Issue Document*" before the meeting and present it to the District Office. These documents are available in the District business office. However, if you wish to make an oral comment you may do so, but the Board is not obligated during this meeting to take action but may direct your issue posted to a future agenda for further consideration. The Board may also choose to limit the time you may speak so that all in attendance might participate. In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Carrie Perryman by telephone at 858.748.5760 forty-eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

Thank you for your consideration.

DATE POSTED

Thursday, January 19, 2023

**Faithfully serving our community by: Compassionately embracing the bereaved;
Respectfully providing dignified interments; and Eternally honoring the deceased.**

A G E N D A

1. Call meeting to order / Roll Call

AGENDA ITEMS

1. Public Issues, Oral Comments, Review correspondence, if any, and place on agenda for action if necessary, for immediate, emergency board action.

- Correspondence: None

Board Action: *Discussion and possible motion.*

2. Approve Agenda as posted or as amended.

Board Action: *Discussion and motion to approve the agenda.*

3. Review and approve Minutes:

- Regular Meeting of January 5, 2023

Board Action: *Discussion and motion to approve the minutes*

4. Trustee Comments and Reports

Board Action: *Discussion and possible motion.*

CONTINUED ITEMS

1. Front Entry Project Report

Board Action: *Discussion and possible motion.*

2. Well Project Report

Board Action: *Discussion and possible motion.*

3. Capital Planning Report:

- Road Replacement – Eagle Paving January 30-February 3, 2023
- Cemetery Residence
- RJM Design Group – Expansion Area Study

4. Attorney Karen O'Neil

- Successor Policy
- Procurement Policy

Board Action: *Discussion and possible motion.*

5. Trustee Position – Unscheduled Vacancy

Board Action: *Discussion and possible motion.*

NEW BUSINESS

1. **Closed Session**
Pursuant to Gov. Code 54956
Public Employee Performance Evaluation
Title: General Manager
Board Action: *Discussion and possible motion.*
Reconvene – Report from Closed Session

CEMETERY OPERATIONS

1. **Personnel**
Board Action: *Discussion and possible motion.*
2. **Discussion Items**
 - **C.A.P.C. Annual Conference – Seaside, CA March 23-25, 2023**
Board Action: *Discussion and possible motion.*

BUSINESS REPORT

1. **Financial and Interment Statements for December 2022**
 - Financial activities for December 2022
 - Interments for December 2022
 - Sign checks for Deposit Permit December 2022 Collections
 - Sign Warrant for February 2023**Board Action:** *Discussion and motion to approve reports.*

ADJOURNMENT

The next Regular Board Meeting is scheduled for Wednesday, February 22, 2023 at 3:00 pm

Board Action: *Motion to confirm meeting date and time; adjourn meeting.*