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Email: admin@dearbornceemetery.com | Website: www.dearbornceemetery.com  
General Manager | Carrie Perryman

Board of Trustees | James Lyon, President | Kevin Haupt, Vice President | Denise Polito, Secretary

**MINUTES**  
**Special Board Meeting**  
**May 29, 2024**

**1. Call to order / Roll Call**

The special meeting of the Board of Trustees of the Pomerado Cemetery District was called to order at 2:10 p.m. by Board President, James Lyon.

**Attendance**

Members Present Board President, James Lyon, and Board Vice President, Kevin Haupt, and Board Secretary, Denise Polito

Members Absent: None

District Staff Present: General Manager, Carrie Perryman

**2. Public:**

Guest(s): City Manager, Chris Hazeltine  
Director of Development Services, Bob Manis  
Director of Development Services, Julie Procopio

Correspondence: None

**3. Capital Planning**

The board invited City Manager, Chris Hazeltine, the current Director of Development Services, Bob Manis, and the new Director of Development Services, Julie Procopio to the Special Board meeting to discuss plans for the cemetery expansion. Jim Lyon opened the meeting by sharing information about the history of Pomerado Cemetery District and Dearborn Memorial Park, district boundaries, cemetery census, and a proposed master plan. City requirements for development and expansion were discussed including the first phase of habitat mitigation. The meeting was both informative and productive.

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**ADJOURNMENT**

**10. Next Scheduled Board Meeting**

The next regular board meeting is scheduled for Wednesday, May 29, 2024, at 3:00 pm.

Meeting Adjourned.

I certify that a quorum was present. I hereby certify that the foregoing is a true and correct copy of the Board of Trustees Meeting held Wednesday, May 29, 2024.



Denise Polito/Board Secretary

Date: June 26, 2024



Kevin Haupt /Board Vice President