

Pomerado Cemetery District

A Special District of the State of California

Dearborn Memorial Park

14361 Tierra Bonita Road, Poway, CA 92064

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General Manager

Carrie Perryman

Board of Trustees

James Lyon, President

Robert Thomas, Vice President

Denise Polito, Secretary

MINUTES

Regular Board Meeting

January 26, 2022

1. Call to order / Roll Call

The regular meeting of the Board of Trustees of the Pomerado Cemetery District was called to order at 3:05 p.m. by

Board President, James Lyon.

Attendance

Members Present

Board President, James Lyon, and Board Secretary, Denise Polito

Via teleconference

Board Vice President, Robert Thomas

Members Absent:

None

District Staff Present:

General Manager, Carrie Perryman

Public:

Guest(s):

None

Correspondence:

None

2. Approve Agenda as posted or as amended.

Board Action: MOTION – Board Secretary, Denise Polito moved, "To approve the agenda as presented." Board Vice President, Robert Thomas, seconded the motion. Motion carried unanimously.

3. Minutes

The Board read the minutes of the special meeting dated December 16, 2021.

Board Action: MOTION – Board Vice President, Robert Thomas moved, "To approve the special meeting minutes of December 16, 2021, as presented." Board Secretary, Denise Polito, seconded the motion. Motion carried unanimously.

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4. Minutes

The Board read the minutes of the regular meeting dated December 16, 2021.

Board Action: MOTION – Board Secretary, Denise Polito moved, “To approve the regular meeting minutes of December 16, 2021, as presented.” Board Vice President, Robert Thomas, seconded the motion. Motion carried unanimously.

5. Trustee Comments and Reports

No report.

CONTINUED BUSINESS

1. Front Entry Project – Report

James Lyon and Carrie Perryman gave a brief update on the progress of the project. Pending items and change orders were discussed. The project is nearing completion.

2. Trustee Reappointment

The office of Joel Anderson responded to the request for the reappointment of Trustee Denise Polito. The item will be placed on the February or March Agenda for the County Board of Supervisors.

NEW BUSINESS

1. 2020-21 Annual Audit

The board reviewed the Financial Statements and Audit report for 2020-21 fiscal year prepared by Pat Spafford of Spafford and Landry. The board had questions regarding pension liability and accumulated vacation time. Carrie provided clarification from Accountant Pat Spafford. After further discussion, the following motion was made.

Board Action: MOTION – Board Vice President, Robert Thomas moved, “To approve the Financial Statements and Auditors Report for the fiscal year ending June 30, 2021.” Board Secretary, Denise Polito, seconded the motion. Motion carried unanimously.

CEMETERY OPERATIONS

1. Personnel

No report

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2. Discussion Items

• **New Visitation Hours - 6:00 am to 6:00 pm**

The new visitation hours went into effect on January 3, 2022. *Security First* has been hired to perform nightly patrols prior to the 6:00 pm gate closing to ensure all visitors have exited the property. Feedback from the public has been provided to the board.

• **Well Project**

Fain Drilling and Pump Company is scheduled to begin drilling in March 2022.

BUSINESS REPORT

1. Financial and Interment Report for December 2021.

- Deposit Permit: Total Revenue for December 2021 \$ **73,954.78**
- The funds were disbursed as follows:
 - San Diego County Treasury:
 - Capital Outlay \$1,800.00
 - General Fund \$59,534.78
 - Endowment \$8,550.00 a public trust fund with Stifel, Nicolaus & Company.
 - Pre-Need Income \$ 4,070.00 to Wells Fargo Bank.
- Warrant for February 2022 was signed in the amount of \$ **98,000.00**
- Interments for December - 14

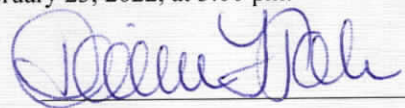
Board Action: MOTION – *Board Secretary, Denise Polito moved, "To approve the financial and interment reports as presented; and the deposit permit for December 2021 to the San Diego County Treasury and Wells Fargo Bank."*
Board Vice President, Robert Thomas, seconded the motion. Motion carried unanimously.

ADJOURNMENT

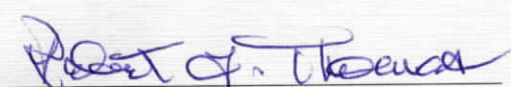
1. Next Scheduled Board Meeting

The next regular board meeting is scheduled for Wednesday, February 23, 2022, at 3:00 pm.

Meeting Adjourned.


Denise Polito/Board Secretary

Date: Feb. 23, 2022


Robert Thomas /Board Vice President

I certify that a quorum was present. I hereby certify that the foregoing is a true and correct copy of the Board of Trustees Meeting held Wednesday, January 26, 2022.