

Pomerado Cemetery District

A Special District of the State of California

Dearborn Memorial Park

14361 Tierra Bonita Road, Poway, CA 92064

Phone: (858) 748-5760 & (858) 748-5820; Fax: (858) 748-5824

Email: dearborncemetery@gmail.com

Website: www.dearborncemetery.com

General Manager
Carrie Perryman

Board of Trustees
James Lyon, President
Robert Thomas, Vice President
Denise Polito, Secretary

MINUTES

Regular Board Meeting

June 23, 2021

1. Call to order / Roll Call

The regular meeting of the Board of Trustees of the Pomerado Cemetery District was called to order at 3:00 p.m. by Board President, James Lyon.

Attendance

Members Present

Board President, James Lyon, Board Vice President, Robert Thomas, and Board Secretary, Denise Polito

Members Absent:

None

District Staff Present:

General Manager, Carrie Perryman

Public:

Guest(s):

None

Correspondence:

None

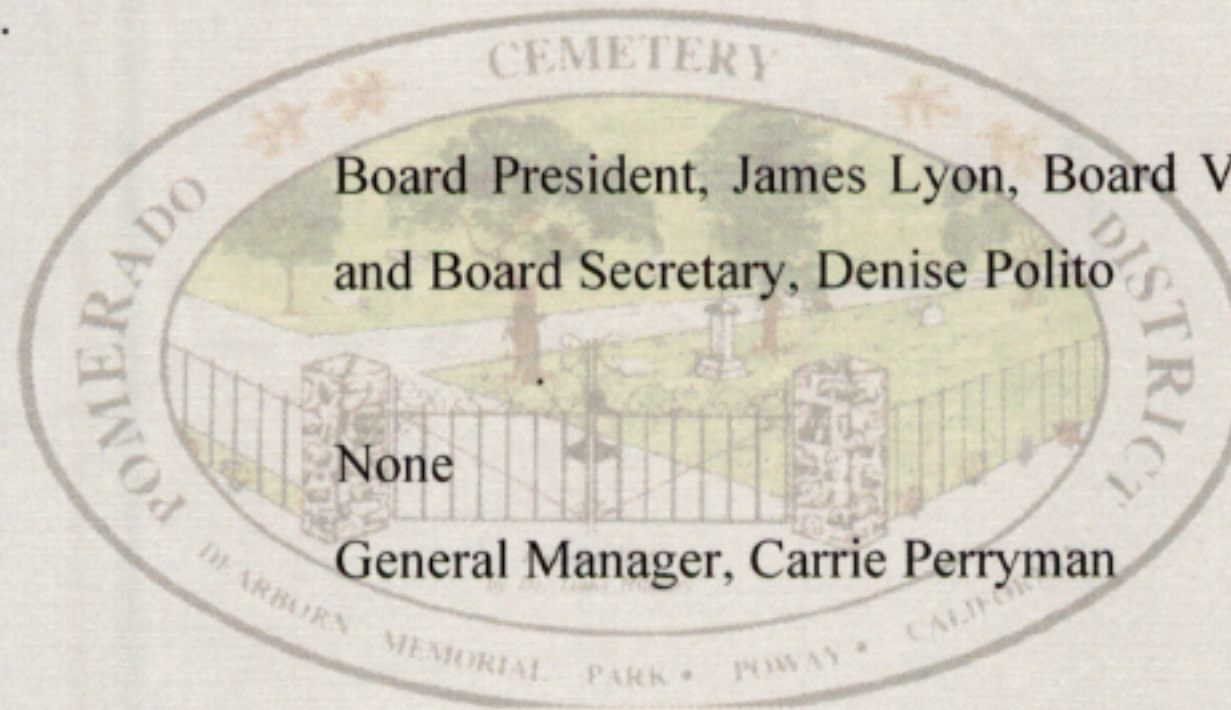
2. Approve Agenda as posted or as amended.

Board Action: MOTION – Board Secretary, Denise Polito moved, “To approve the agenda as presented” Board Vice President, Robert Thomas, seconded the motion. Motion carried unanimously.

3. Minutes

The Board read the minutes of the special meeting dated May 20, 2021.

Board Action: MOTION – Board Secretary, Denise Polito moved, “To approve the special meeting minutes of May 20, 2021, as presented.” Board Vice President, Robert Thomas, seconded the motion. Motion carried unanimously.



1 **4. Minutes**

2 The Board read the minutes of the budget meeting dated May 20, 2021.

3 **Board Action: MOTION** – Board Secretary, Denise Polito moved, “To approve the budget meeting minutes of May
4 20, 2021, as presented.” Board Vice President, Robert Thomas, seconded the motion. Motion carried unanimously.

5
6 **5. Minutes**

7 The Board read the minutes of the meeting dated May 26, 2021.

8 **Board Action: MOTION** – Board Secretary, Denise Polito moved, “To approve the meeting minutes of May 26,
9 2021, as presented.” Board Vice President, Robert Thomas, seconded the motion. Motion carried unanimously.

10
11 **6. Trustee Comments and Reports**

12 No Report

13
14 **CONTINUED BUSINESS**

15 **1. Front Entry Project - Report**

16 The following update was provided to the board: The north entrance is near completion. The north gates and
17 controls are fully operational and continue to be monitored to ensure all safety features are functioning property.
18 Sealer will be applied to the stone and pavers prior to opening the north entrance. Construction is scheduled to
19 begin at the south entrance on July 28, 2021. Grahovac will place signage on Tierra Bonita directing the public
20 to the north entrance.

21 **2. San Diego LAFCO Election – Alternate Special District Member**

22 **Board Action: MOTION** – Board Vice President, Robert Thomas moved, “To vote for Heather Conklin for
23 Alternative LAFCO Special District Member.” Board Secretary, Denise Polito, seconded the motion. Motion
24 carried unanimously.

25
26 **3. CSDA Board of Directors Election – Seat A Southern Network**

27 **Board Action: MOTION** – Board Secretary, Denise Polito moved, “To vote for Jo MacKenzie for CSDA Board
28 Of Directors Seat A Southern Network.” Board Vice President, Robert Thomas, seconded the motion. Motion
29 carried unanimously.

30
31 **NEW BUSINESS**

32 **1. Conference Schedule**

33 The board reviewed the CSDA and CAPC conference schedules. There was discussion regarding dates,
34 locations, topics, and board availability. Carrie will provide the CAPC Education Meeting Agenda when it is
35 available at which time travel arrangements can be made.

36 **2. Well Investigation**

37 A copy of the 2018 Well Investigation performed by West Yost Associates was provided to the board for their
38 review. With the impending drought, there was discussion on the need for a well. Research is ongoing. Additional
39 information will be provided as it becomes available.

40

41

CEMETERY OPERATIONS

1. Personnel

No report

BUSINESS REPORT

1. Financial and Interment Report for May 2021.

- Deposit Permit: Total Revenue for May 2021 **\$60,331.78**
- The funds were disbursed as follows:
 - San Diego County Treasury:
 - Capital Outlay \$2,200.00
 - General Fund \$45,495.78
 - Endowment \$10,142.00 a public trust fund with Stifel, Nicolaus & Company.
 - Pre-Need Income \$2,494.00 to Wells Fargo Bank.
- Warrant for July 2021 was signed in the amount of **\$ 98,000.00**
- Interments for May - 11

Board Action: MOTION – Board Secretary, Denise Polito moved, “To approve the financial and interment reports as presented; and the deposit permit for May 2021 to the San Diego County Treasury and Wells Fargo Bank.” Board Vice President, Robert Thomas, seconded the motion. Motion carried unanimously.

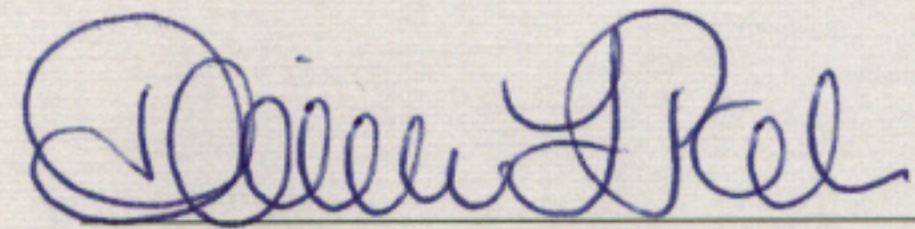
Board Action: MOTION – Board Secretary, Denise Polito moved, “To transfer \$100,000.00 from the Wells Fargo Pre-Need account to the Stifel Pre-Need Investment Fund.” Board Vice President, Robert Thomas, seconded the motion. Motion carried unanimously.

ADJOURNMENT

1. Next Scheduled Board Meeting

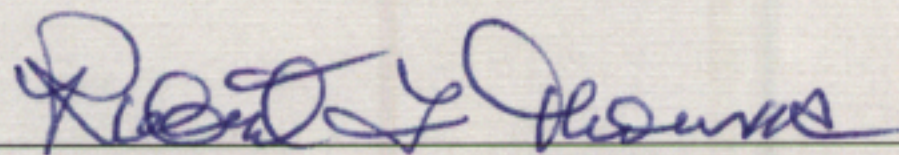
The next regular board meeting is scheduled for Wednesday, July 28, 2021, at 3:00 p.m.

Meeting Adjourned at 4:40 p.m.



Denise Polito/Board Secretary

Date: 7-28-2021



Robert Thomas /Board Vice President

I certify that a quorum was present. I hereby certify that the foregoing is a true and correct copy of the Board of Trustees Meeting held Wednesday, June 23, 2021.