

Pomerado Cemetery District

A Special District of the State of California

Dearborn Memorial Park

14361 Tierra Bonita Road, Poway, CA 92064

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Email: dearborncemetery@gmail.com

Website: www.dearborncemetery.com

General Manager

Carrie Perryman

Board of Trustees

James Lyon, President

Robert Thomas, Vice President

Denise Polito, Secretary

MINUTES

Regular Board Meeting

November 23, 2020

1. Call to order / Roll Call

The regular meeting of the Board of Trustees of the Pomerado Cemetery District was called to order at 3:09 p.m. by Board President, James Lyon.

Attendance

Members Present via teleconference: Board President, James Lyon, Board Vice President, Robert Thomas and Board Secretary, Denise Polito.

Members Absent:

None

District Staff Present:

General Manager, Carrie Perryman

Public Oral:

Guest(s): None

Correspondence: None

2. Approve Agenda as posted or as amended.

Board Action: MOTION – Board Secretary, Denise Polito moved, “To approve the agenda as presented” Board Vice President, Robert Thomas, seconded the motion. Motion carried unanimously.

3. Minutes

The Board read the minutes of the meeting dated October 28, 2020.

Board Action: MOTION – Board Vice President, Robert Thomas moved, “To approve the meeting minutes of October 28, 2020 as presented.” Board President, Jim Lyon, seconded the motion. Motion carried unanimously.

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4. Trustee Comments and Reports

There was discussion on the required AB 1234 and AB 1825 Training. Expiration dates and online training information was provided to the board.

CONTINUED BUSINESS

1. Project Updates

Front Entry

The progress of the construction documents was discussed. It is estimated the submittal package for the City of Poway and the pre-qual package for bidders will be ready in two weeks.

2. Cemetery Logo

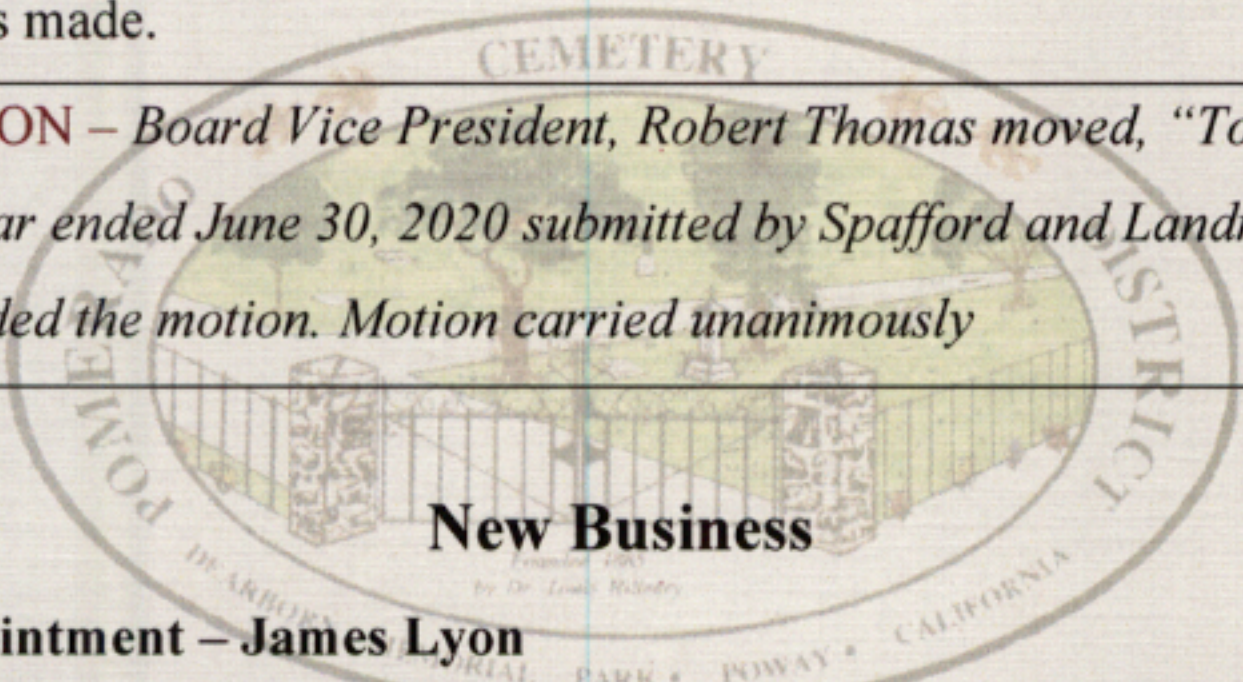
The cemetery logo was discussed, and it was tabled until the December meeting.

3. Financial Statements for the year ended June 30, 2020

Audit by Spafford and Landry, Inc.

The board reviewed the Financial Statements presented by Spafford and Landry. After some discussion, the following motion was made.

Board Action: MOTION – Board Vice President, Robert Thomas moved, “To approve the Financial Statements for the year ended June 30, 2020 submitted by Spafford and Landry, Inc.” Board Secretary, Denise Polito, seconded the motion. Motion carried unanimously



New Business

1. Trustee Reappointment – James Lyon

Board Action: MOTION – Board Secretary, Denise Polito moved, “To retain James Lyon as trustee for Pomerado Cemetery District for another four-year term” Board Vice President, Robert Thomas, seconded the motion. Motion carried unanimously.

CEMETERY OPERATIONS

1. Personnel

Employee Safety Awards

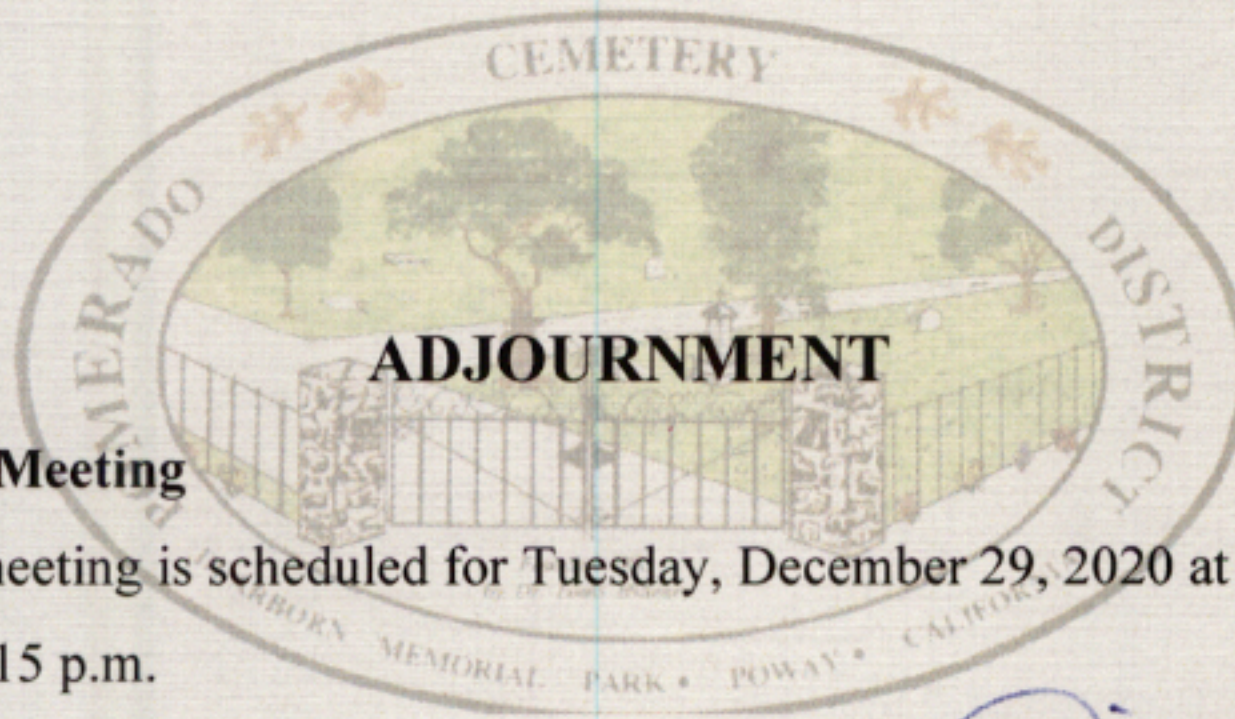
Board Action: MOTION – Board Vice President, Robert Thomas moved, “To approve the Employee Safety Award in the amount of \$250.00.” Board Secretary, Denise Polito, seconded the motion. Motion carried unanimously

BUSINESS REPORT

1. Financial and Interment Report for October 2020.

- Deposit Permit: Total Revenue for October 2020 **\$68,365.79**
- The funds were disbursed as follows:
 - San Diego County Treasury:
 - Capital Outlay \$ 1,600.00
 - General Fund \$ 51,319.79
 - Endowment \$ 7,376.00 a public trust fund with Stifel, Nicolaus & Company.
 - Pre-Need Income \$8,070.00 to Wells Fargo Bank.
- Warrant for December 2020 was signed in the amount of **\$ 95,000.00**
- Interments for October - 14

Board Action: MOTION – Board Secretary, Denise Polito moved, “To approve the financial and interment reports as presented; and the deposit permit for October 2020 to the San Diego County Treasury and Wells Fargo Bank.” Board Vice President, Robert Thomas, seconded the motion. Motion carried unanimously



1. Next Scheduled Board Meeting

The next regular board meeting is scheduled for Tuesday, December 29, 2020 at 3:00 p.m.
Meeting Adjourned at 4:15 p.m.

Denise Polito/Board Secretary

Date: 1-6-2021

Robert Thomas /Board Vice President

I certify that a quorum was present. I hereby certify that the foregoing is a true and correct copy of the Board of Trustees Meeting held Monday, November 23, 2020.